



FE Technologies
RFID your way

APCO ACTION PLAN

Our organisation is committed to: train the relevant staff, collect the required data and complete your 2019 APCO Annual Report and the subsequent APCO Action Plan by undertaking the actions within the timeframes noted below

TARGET	ACTION	RESPONSIBILITY	TIMEFRAME	DATA MANAGEMENT
1 To ensure that the relevant staff in our organisation understand the obligations as an APCO member, including the Packaging Sustainability Framework and associated tools offered by APCO	All relevant staff are to complete the APCO New Member training on the APCO Member centre website	Andrew Powell (primary contact with APCO)	Within 3 months of the organisation becoming an APCO Member	Internal record with name of staff member and the date of completion of the training
2 Collection of data relating to the 13 Packaging Sustainability Framework Criteria for use in our 2019 APCO annual report	Investigate and collect data on the 13 Packaging Sustainability Framework Criteria		By 31 March 2019	Using the excel spreadsheet, data will be tracked
3 Complete and submit our organisation's 2019 APCO Annual Report	Using the online Reporting Tool supplied, submit our APCO annual report		By 31 March 2019	The APCO Reporting Tool will automatically record the submission
4 Develop and submit new APCO Action Plan based on the results of your 2019 APCO Annual Report	Use the online Reporting Tool supplied to submit the APCO Action Plan		By 31 May 2019	The APCO Reporting Tool will automatically record the submission

FE Technologies commits to the above APCO New Member Action Plan, effective as of date of signature

Name: Andrew Powell

Position Title: General Manager, Director

Signature: 

Date: 12/11/2018